



**ΚΥΠΡΙΑΚΟΣ  
ΟΡΓΑΝΙΣΜΟΣ  
ΑΘΛΗΤΙΣΜΟΥ**  
Η Ανώτατη Αθλητική Αρχή της Κύπρου

**Registration of a Club in the Sports Register of the Cyprus Sports Organization,  
based on Regulation 2<sup>A</sup> of the Cyprus Sports Organization Regulations of 1970 to  
1996 (General Provisions and Discipline)**

**DOCUMENTS THAT MUST BE SUBMITTED ALONG WITH THE APPLICATION**

When filling out and sending the **special form / application**, it is necessary to submit the following documents:

1. Approved Club Statutes, which clearly state that the Club's main purpose is sports-related and which must comply with the provisions of Law 104(I)/2017 by the District Administration or the Ministry of Interior.
2. Copy of the Club's registration certificate and/or of a certificate of compliance with the provisions of Law 104(I)/2017, issued by the Ministry of Interior or by the relevant District Administration.
3. The names of the members of the Club's Board of Directors.
4. The applicant must also submit an authorization regarding the use of the facilities they have declared, as well as the corresponding terms of use.
5. A list containing the names of the Club's athletes and sports teams.
6. Evidence demonstrating the completion of one (1) year of athletic activity by the Federation. To this purpose, you can submit the following: Final standings of the previous season, match announcements, match sheets, press releases, original certificates from Federations. In the case of a newly established Club, certificates/supporting documents for the organization of friendly matches must be submitted.
7. **Copy of the Building Permit** for the sports facilities (where applicable).
8. **Architectural Drawings of the buildings** (Elevations, Floor and Section Plans) of the sports facilities (where applicable).
9. **Electrical Installation** Inspection Certificate (where applicable).
10. Letter by the **Fire Department** on the inspection of the sports facilities (where applicable).
11. **Sanitary Certificate** for the sports facilities (where applicable).
12. **Public Swimming Pool** Operating License or Certificate of Suitability of the Electromechanical Installations by the Electrical and Mechanical Service, as well as Sanitary Certificate for the Swimming Pool (where applicable).
13. Sports halls and/or venues used by School Boards, Planning Authorities, Municipalities and Communities, which comply with the relevant legislative/regulatory provisions (document no. 7 to 12), for the sports recognition of Clubs by the CSO.



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## **CLUB RECOGNITION & REGISTRATION PROCEDURE**

After all of the above documents have been examined and evaluated by the CSO's Review Team and provided that they comply with the provisions of the Cyprus Sports Organization Law (Law 41/1969) and Regulation 2<sup>A</sup> of the Cyprus Sports Organization Regulations of 1970 to 1996 (General Provisions and Discipline), a date will be set for a meeting between the competent CSO Officers and a competent person from the Club, and an on-site visit will be made to inspect the Club's headquarters and sports facilities.

Subsequently, a recommendation will be submitted to the CSO's Board of Directors and the CSO will send a letter to the Club to inform it whether the Board of Directors has approved its sports recognition and its registration in the CSO's Sports Register.

Subsequently, a Club representative must come to the CSO's Accounting Office to pay the amount of €150 as a registration fee (either by bank transfer or by depositing the said amount into a bank account held by the CSO). Then, they need to proceed to the department that issues registration certificates with the receipt from the Accounting Office, in order to receive the relevant certificate.

For any further clarifications, please call: 22897000 CSO Headquarters.

By the Cyprus Sports Organization